



DEPARTMENT OF THE AIR FORCE

F E WARREN AFB

CHEYENNE, WY

Date: _____

MEMORANDUM FOR: /Security Manager

FROM: FSS/FS

SUBJECT: Security Requirement

1. _____ has been selected for reassignment to _____ with scheduled departure on or about _____. This assignment requires verification, a higher degree of access to classified information and/or one of the special programs listed below.

Confidential

Secret

Top Secret

SIOP-ESI

NATO

Assignment to a critical/controlled nuclear weapons position

Assignment to a Presidential support position

Access to SCI (Acceptance of the nominee by the gaining MAJCOM must be obtained before departure.)

Personnel Processing Codes (PPC): _____, _____, _____, _____, _____

Assignment to an Arming/Use of Force (AUoF) position at a nuclear-capable unit (5-year periodicity)

Clearance Initiated Date: _____

Clearance Completion Date: _____

2. Request you conduct initial program screening and when appropriate, initiate clearance or investigation actions or both, according to AFI 31-501, *Personnel Security Program Management*. If the member does not meet the criteria for security access upon completion of interviews and/or investigation, notify the MPF immediately.

Signed
FSS/FS

1st Ind,

/Security Manager

Date: _____

TO: FSS/FS

Actions above have been completed/initiated and appropriate documents are attached.

(Unit Commander or Security Manager)